



June 3, 2021

Attention: Prospective Proposers

Subject: Request for Proposal (RFP) Addendum No. 3 to JPL RFP No. AG-2664-1657771

This addendum is provided to all proposers for clarification of the subject Solicitation Package. The due date to submit comments, questions, and feedback is June 7, 2021.

Below lists questions and answers.

1. While the RFP indicates the exception applies under item 2.1.2, it does not indicate that the exception applies in Attachment A-6. We recommend that JPL clarify the requirement by indicating in both places that the exception applies, and the applicable size standard is 1,250 employees.
  - a. **Uploaded in conjunction with this Addendum 3.**
2. Is it acceptable for the referenced Exceptions/Declinations portion of the proposal to be submitted as an attachment to the Cost/Price Volume?
  - a. **Yes. It is not included in page count.**
3. Is it acceptable for the required Mandatory Qualifications section to be provided as an Attachment to the Technical/Management proposal, not subject to page count?
  - a. **The RFP clearly states this is a distinct section of your Technical/Management proposal. It is not included in page count.**
4. Please provide a final version of Attachment C, the Detailed Sample Cost Worksheet.
  - a. **See JPL Opportunities page for current version**
5. Is there a NASA EFSS Box folder or submission site, or another secure method (encrypted email) for offerors to submit competitive, sensitive rate calculation information to JPL?
  - a. **This is being reviewed.**
6. In a previous question JPL answered, the lab stated fees are not allowed on ODCs. As a point of clarification, how are administrative costs such as Handling costs (not profit or fee) addressed with ODCs?
  - a. **This will be based on each proposer's indirect rate structure.**
7. Will JPL consider a reduction in the font size for graphics and tables, and potentially the use of Arial-type fonts in those exhibits?
  - a. **No.**

8. Is there an error in the 'Total Cost' column (column Z) calculation? The column currently adds the 'Sub Total' (column S) and the 'Lower Tier Cost Total' (column W), but excludes the calculated direct labor values in Columns H and J.
  - a. This was corrected by updating Colum S Title to "Sub Total" in the RFP release.
9. Does this contract include the audio visual, communications group?
  - a. JPL does not plan on transitioning audio visual communications Affiliates to TSAS at start of the Subcontract; but does not preclude the option in the future.
10. For the transition workforce population, can we obtain the current leased worker population' seniority (length on assignment), their benefit packages and earned PTO?
  - a. No. Proposers should offer a benefits and PTO cost and strategy that provides the best value to JPL. These are temporary Contractors.
11. Clarify request for number of program managers per 100 personnel.
  - a. JPL does not know if its Industry Standard. JPL wants to understand proposers plan to staff corporate positions if FTE increases over time. Proposers should provide rationale for why their strategy provides best value to JPL
12. Does JPL expect the number estimated full time equivalents (current workforce) to remain consistent over the course of the 10 years?
  - a. No
13. Is there already a timeline in place, to transition the current workforce from the current incumbent to a possible new winner?
  - a. Yes, 3 months
14. Is there a set timeline on the transition of the current program with the incumbent to a possible new winner? (entire process; new contracts, transition of work-force, etc. from the incumbent to the possible winner)
  - a. Yes, 3 months
15. How is the Government going to evaluate Attachment A-14 Past Performance (Form JPL 0358-A14)? How will responses to items under Attachment-14, Section 3 be scored/evaluated as part of the cost proposal? Please provide detail on evaluation criteria for this attachment.
  - a. Past performance information is one indicator of an offeror's ability to perform the Subcontract successfully. JPL will send past performance questionnaires to references listed in A-14 to solicit past performance feedback. An adjective rating, separate from technical/management evaluation, will be applied to offerors past performance. Past Performance will be a factor in Best Value Determination.

Sincerely,

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