

**ADDENDUM NUMBER ONE  
TO  
JPL REQUEST FOR PROPOSAL (RFP) NUMBER WP-560341  
FOR  
  
SYSTEMS FURNITURE INSTALLATION AND AMENITIES  
MAY 8, 2003**

The following are questions submitted by the Source List in regards to the RFP:

1. Will bidders be disqualified if they do not meet all of the criteria in the RFP?

Companies will only be disqualified if they make one or more significant exceptions to the General Provisions and/or Additional General Provisions. Please refer to the RFP, pg. 2 of the General Instructions, 7. SOURCE SELECTION, and pg.3, 10. EXCEPTIONS. Companies will not automatically be disqualified if they do not meet all of the criteria in the RFP. However, a company's ability to meet the criteria will be taken into account when determining the responsibility and responsiveness of the proposer.

If your company cannot provide what is requested in the Statement of Work per the Specimen Contract, JPL recommends that your company not submit a proposal. If you decide to submit a proposal and are awarded this contract but fail to perform according to the Statement of Work, please refer to the General Provision titled, "TERMINATION- Labor-Hour/Time-and-Material", pg. 37

2. Will the RFP be awarded on price alone?

No, the proposer must also be deemed responsive to the RFP as well as be considered responsible in that it has the capability to perform per the Statement of Work, refer to the RFP, pg. 2 of the General Instructions, 7. SOURCE SELECTION.

3. Will the entire RFP be awarded to one contractor or can it be split?

This Contract will be awarded to one contractor by JPL.

If the contract can be split, what method will be used?

JPL will not split this contract. Partnerships are at the discretion of the proposer.

4. Under the "Past performance" category, are each of the five references required to meet all of the criteria outlined in the RFP?

In order for JPL to properly gage the capability of the proposer, it is strongly suggested, but not mandatory, that the proposer submit as close to five references as possible that meet or come close to the work described in the Statement of Work of the Specimen Contract.

5. Is this a "Prevailing Wage" RFP? If yes, does prevailing wage apply to the drivers & movers, as well as the installers?

The Prevailing Wage will be in accordance with the Wage Determinations under the Service Contract Act , see Pg. 5 of the Specimen Contract, Article 3, 3.1, under Rates and Reimbursable Costs. All rates requested shall be within the Service Contract Act, see Attachment No. 2 of the Specimen Contract (recently added to the RFP page). Prevailing wage applies to drivers, movers, and installers

6. Is there a "Weighting system" based on the performance criteria established in the RFP? If yes, what is it?

There is no weighting system to this RFP. JPL will select for award the most responsive, responsible proposer with the lowest price. This RFP will not be an evaluated procurement.

7. Will the number of bidders be known prior to the due date of the RFP?

The number of proposers to the RFP can be attained by referring to the email sent that notified the entire Source List of the RFP as well as sign-in sheets that were given to everyone who attended the Site Visit at JPL/Cheli Whse on January 22, 2003.

JPL notified nine (9) companies of this RFP. The numbers of proposers who actually submit proposals will not be known until after the due date of the RFP.