



Jet Propulsion Laboratory
California Institute of Technology
4800 Oak Grove Drive
Pasadena, California 91109-8099
(818) 354-4321

September 10, 2002

Attn: All Composite Engineering Firms

Subject: JPL Request for Proposal (RFP) Number MFS-553180

The Jet Propulsion Laboratory (JPL) invites your organization to present an oral proposal (with written cost back-up) for Composite Engineering Support Services, in conformance with the instructions contained in the subject RFP.

This procurement is 100% set-aside for domestic Small Businesses. Only U.S. small business concerns are eligible for award of a contract under this RFP, per Attachment A-6.

The contract ceiling price is estimated to be \$10M over a five-year period of performance. The actual expenditures will be based on work authorized by individual Contract Work Orders (CWOs). The sum of the individual fixed price CWOs may not reach the estimated \$10M or, if the contract usage is heavier than anticipated, the ceiling price may be increased. The previous contract for similar services had the following expenditures (approximate) per fiscal year:

FY 98- \$ 2.1M FY 99- \$ 1.3M FY 00- \$ 1.1M FY 01- \$ 3.5M FY 02- \$ 8.3M*

*In FY 02, JPL had a major project that required substantially larger than normal expenditures.

Please submit an electronic version of your Intent to Propose stating your company name, address, phone /FAX number and point of contact with email address to michele.f.schneider@jpl.nasa.gov, no later than September 23, 2002. The individuals presenting must be U.S. Citizens or Permanent Residents to obtain access to JPL. The oral presentations of your technical and management portions of the proposal are scheduled to begin the week of October 7, 2002, however, after receipt of your Intent to Propose, an exact time and date will be mutually scheduled. Your proposal must be valid for a period of at least 120 days after the RFP closing date.

Address all questions in writing to the undersigned at (818) 354-5605, FAX (818) 354-3494, or email at michele.f.schneider@jpl.nasa.gov or U.S. mail at the above address, mail stop 190-220.

Sincerely,

Michele F. Schneider
Member, Acquisition Staff