

JPL JIT PRODUCT PACKAGING AND DELIVERY INSTRUCTIONS

This document will provide specifications/instructions for packaging and delivery of all materials delivered from a JPL JIT Contractor.

Packaging:

- 1) Affix the appropriate barcode label so that it can be easily scanned by JPL receiving personnel.
- 2) JPL prefers that all items be delivered as separate orders (i.e. only one barcode per box) but, if two or more orders share a delivery recipient and address, the orders may be combined in such a manner as to facilitate more efficient handling. All associated barcodes must be applied in such a manner so as to facilitate scanning by JPL receiving personnel.

Delivery to JPL:

The JPL Shipping and Receiving is open Monday thru Friday, excluding JPL holidays, and from 7:30AM to 3:00PM Pacific Standard Time