



October 10, 2003

Jet Propulsion Laboratory
California Institute of Technology
4800 Oak Grove Drive
Pasadena, California 91109-8099
(818) 354-4321

Attention: All Proposers

Subject: Request for Proposal No. JITUNIX568587 for Just-In-Time Acquisition of
UNIX Scientific and Engineering Workstations and Servers.

NOTE: PROPOSERS ARE REMINDED THAT ALL SUBMITTALS INCLUDED IN THE INITIAL PROPOSAL, ARE CONSIDERED BINDING OFFERS.

The California Institute of Technology's (Caltech's) Jet Propulsion Laboratory (JPL) cordially invites your organization to submit a written proposal in conformance with the instructions contained in the Request for Proposal (RFP No. JITUNIX568587) for the acquisition of UNIX Scientific and Engineering Workstations, in accordance with a Just-In-Time (JIT) acquisition system. The electronic RFP has been posted and is now available at this website <http://acquisition.jpl.nasa.gov/rfp/JITUNIX568587>. A hard copy or paper copy will **not** be sent.

JPL intends to issue two Subcontract(s) for the acquisition of UNIX Scientific and Engineering Workstations and related products (Dataram) manufacturers listed in the Specimen Subcontract, Exhibit I (Sections A and B). JPL estimates its current dollar expenditure for UNIX Scientific and Engineering Workstations purchases to be \$9 million annually for both Silicon Graphics and Sun Microsystems products. These figures should be used for planning purposes only and are not to be considered a commitment by JPL.

Please note that all proposals are due no later than November 18, 2003 at 3:00 P.M. Pacific Standard Time. Your proposal must be valid for a period of 150 days after the RFP closing date.

Please complete the Letter of Intent to respond to the RFP by October 20, 2003. The form is located at the website. Completing this form indicates whether you **do or do not** intend to submit a proposal for this effort. Submit "The Intent to Respond" form via facsimile or email by October 20, 2003 to the undersigned. Should your organization choose not to propose, please indicate briefly the reason(s) underlying your decision.

Your participation in this solicitation is greatly appreciated. If you have any questions, please send them via facsimile (818) 393-3490 or email: Dana.M.Howard@jpl.nasa.gov. All responses by JPL will be in writing and provided to all proposers at <http://acquisition.jpl.nasa.gov/rfp/JITUINIX568587>.

PLEASE NOTE: THE PROPSER SHALL PROVIDE, UNDER A SEPARATE SECTION WITHIN ITS PROPOSAL, A DISCUSSION DEMONSTRATING THAT THE PROPOSER MEETS (OR WILL MEET AT THE TIME OF AWARD) THE MANDATORY QUALIFICATION CRITERIA SET FORTH IN THE RFP.

Sincerely,

Dana Howard,
JIT UNIX Subcontract Manager