

**COST ACCOUNTING STANDARDS (EDUCATIONAL INSTITUTION) AND ADMINISTRATION OF COST ACCOUNTING STANDARDS**

**SECTION I - COST ACCOUNTING STANDARDS (EDUCATIONAL INSTITUTION)**

(a) Unless the Contract is exempt under 48 CFR 9903.201-1 and 9903.201-2, the provisions of 48 CFR 9903 are incorporated herein by reference and the Contractor, in connection with this Contract, shall:

(1) (CAS-covered Contracts Only). If a business unit of an educational institution required to submit a Disclosure Statement, disclose in writing the Contractor's cost accounting practices as required by 48 CFR 9903.202-1 through 9903.202-5, including methods of distinguishing direct costs from indirect costs and the basis used for accumulating and allocating indirect costs. The practices disclosed for this Contract shall be the same as the practices currently disclosed and applied on all other contracts and subcontracts being performed by the Contractor and which contain a "Cost Accounting Standards" (CAS) provision. If the Contractor has notified the Contracting Officer that the Disclosure Statement contains trade secrets, and commercial or financial information which is privileged and confidential, the Disclosure Statement shall be protected and shall not be released outside of the Government.

NOTE 1: Subcontractors shall be required to submit their Disclosure Statements to the Contractor. However, if a subcontractor has previously submitted its Disclosure Statement to a Government Administrative Contracting Officer (ACO), it may satisfy that requirement by certifying to the Contractor the date of the Statement and the address of the Contracting Officer.

NOTE 2: In any case where a subcontractor determines that the Disclosure Statement information is privileged and confidential and declines to provide it to the Contractor or higher tier subcontractor, the Contractor may authorize direct submission of the subcontractor's Disclosure Statement to the same Government offices to which the Contractor was required to make submission of its Disclosure Statement. Such authorization shall in no way relieve the Contractor of liability if it or a subcontractor fails to comply with an applicable Cost Accounting Standard (CAS) or to follow any practice disclosed pursuant to this paragraph and such failure results in any increased costs paid by the United States. In view of the foregoing and since the Contract may be subject to adjustment under this Article by reason of any failure to comply with rules, regulations, and Standards as specified in 48 CFR, Subpart 9903.3, and 48 CFR, Subpart 9904, and any corresponding implementing or supplementing provisions in the NFS in connection with covered subcontracts, it is expected that the Contractor may wish to include a clause in each such subcontract requiring the subcontractor to appropriately indemnify the Contractor. However, the inclusion of such a clause and the terms thereof are matters for negotiation and agreement between the Contractor and subcontractor, provided that they do not conflict with the duties of the Contractor under its contract with the Institute. It is also expected that any subcontractor subject to such indemnification will generally require substantially similar indemnification to be submitted by its subcontractors.

(2) Follow consistently the Contractor's cost accounting practices in accumulating and reporting Contract performance cost data concerning this Contract. If any change in cost accounting practices is made for the purposes of any contract or subcontract subject to CAS requirements, the change must be applied prospectively to this Contract and the Disclosure Statement, if required, must be amended accordingly. If an accounting principle change mandated under Office of Management and Budget (OMB) Circular A-21, Cost Principles for Educational Institutions, requires that a change in the Contractor's cost accounting practices be made after the date of this Contract award, the change must be applied prospectively to this Contract and the Disclosure Statement, if required, must be amended accordingly. If the Contract price or cost allowance of this Contract is affected by such changes, adjustment shall be made in accordance with subparagraph (a)(4) or (a)(5) of this Section, as appropriate.

(3) Comply with all CAS, including any modifications and interpretations indicated thereto contained in 48 CFR 9905 in effect on the date of award of this Contract or, if the Contractor has submitted cost or pricing data, on the date of final agreement on price as shown on the Contractor's signed certificate of current cost or pricing data. The Contractor shall also comply with any CAS (or modifications to CAS) which hereafter become applicable to a contract or subcontract of the Contractor. Such compliance shall be required prospectively from the date of applicability to such contract or subcontract.

(4) (A) Agree to an equitable adjustment as provided in the "Changes" Provision of this Contract if the Contract cost is affected by a change which, pursuant to subparagraph (a)(3) of this Section, the Contractor is required to make to the Contractor's established cost accounting practices.

(B) Negotiate with the Government to determine the terms and conditions under which a change may be made to a cost accounting practice, other than a change made under other provisions of subparagraph (a)(4) of this Section; provided that no agreement may be made under this provision that will increase costs paid by the Institute.

- (C) When the parties agree to a change to a cost accounting practice, other than a change under subdivision (a)(4)(A) or (a)(4)(D) of this Section, negotiate an equitable adjustment as provided in the "Changes" Provision of this Contract.
  - (D) Agree to an equitable adjustment as provided in the "Changes" Provision of this Contract, if the Contract cost is materially affected by an OMB Circular A-21 accounting principle amendment which, on becoming effective after the date of Contract award, requires the Contractor to make a change to the Contractor's established cost accounting practices.
- (5) Agree to an adjustment of the Contract price or cost allowance, as appropriate, if the Contractor or a subcontractor fails to comply with an applicable Cost Accounting Standard, or to follow any cost accounting practice consistently and such failure results in any increased costs paid by the Institute. Such adjustment shall provide for recovery of the increased costs to the Institute, together with interest thereon computed at the annual rate established under section 6621 of the Internal Revenue Code of 1986 (26 U.S.C. 6621) for such period, from the time the payment by the Institute was made to the time the adjustment is effected. In no case shall the Institute recover costs greater than the increased cost to the Institute, in the aggregate, on the relevant contracts subject to the price adjustment, unless the Contractor made a change in its cost accounting practices of which it was aware or should have been aware at the time of price negotiations and which it failed to disclose to the Institute.
- (b) If the parties fail to agree whether the Contractor or a subcontractor has complied with an applicable CAS or a CAS rule or regulation in 48 CFR 9903 and as to any cost adjustment demanded by the United States, or by the Institute on behalf of the United States, the Contractor may, subject to the prior approval of the Institute, which approval will not be unreasonably withheld, process such disagreement as a dispute between the Institute and the Contracting Officer concerning a question of fact within the meaning of the "Disputes" clause of the Prime Contract.
  - (c) The Contractor shall permit any authorized representatives of JPL or the Government to examine and make copies of any documents, papers, or records relating to compliance with the requirements of this Provision.
  - (d) The Contractor shall include in all negotiated subcontracts which the Contractor enters into, the substance of this Provision, except paragraph (b), and shall require such inclusion in all other subcontracts, of any tier, including the obligation to comply with all applicable CAS in effect on the subcontractor's award date or, if the subcontractor has submitted cost or pricing data, on the date of final agreement on price as shown on the subcontractor's signed Certificate of Current Cost or Pricing Data, except that:
    - (1) If the subcontract is awarded to a business unit which pursuant to 48 CFR 9903.201-2 is subject to other types of CAS coverage, the substance of the applicable clause set forth in 48 CFR 9903.201-4 shall be inserted; and
    - (2) This requirement shall apply only to negotiated subcontracts in excess of \$500,000; and
    - (3) The requirement shall not apply to negotiated subcontracts otherwise exempt from the requirement to include a CAS clause as specified in 48 CFR 9903.201-1.

## **SECTION II - ADMINISTRATION OF COST ACCOUNTING STANDARDS**

For the purpose of administering Cost Accounting Standards (CAS) requirements under this Contract, the Contractor shall take the steps outlined in paragraphs (a) through (g) of this Section:

- (a) Submit to the cognizant Contracting Officer a description of any cost accounting practice change, the total potential impact of the change on contracts containing a CAS provision, and a general dollar magnitude of the change which identifies the potential shift of costs between CAS-covered contracts by contract type (i.e., firm-fixed-price, incentive cost-plus-fixed-fee, etc.) and other contractor business activity. As related to CAS-covered contracts, the analysis should identify the potential impact on funds of the various Agencies/Departments (i.e., Department of Energy, National Aeronautics and Space Administration, Army, Navy, Air Force, other Department of Defense, other Government), as follows:
  - (1) For any change in cost accounting practices in accordance with subparagraph (a)(3) and subdivision (a)(4)(A) or subdivision (a)(4)(D) of Section I of this Provision, within 60 days (or such other date as may be mutually agreed to) after award of a contract requiring this change.
  - (2) For any change in cost accounting practices proposed in accordance with subdivision (a)(4)(B) or (C) of Section I of this Provision, not less than 60 days (or such other date as may be mutually agreed to) before the effective date of the proposed change.
  - (3) For any failure to comply with an applicable CAS or to follow a disclosed practice (as contemplated by subparagraph (a)(5) of Section I of this Provision):

- (A) Within 60 days (or such other date as may be mutually agreed to) after the date of agreement with the initial finding of noncompliance; or
  - (B) In the event of Contractor disagreement with the initial finding of noncompliance, within 60 days of the date the Contractor is notified by the Contracting Officer of the determination of noncompliance.
- (b) After an ACO determination of materiality, submit a cost impact proposal in the form and manner specified by the Contracting Officer within 60 days (or such other date as may be mutually agreed to) after the date of determination of the adequacy and compliance of a change submitted pursuant to paragraph (a) of this Section. The cost impact proposal shall be in sufficient detail to permit evaluation, determination, and negotiation of the cost impact upon each separate CAS-covered contract and subcontract.
- (1) Cost impact proposals submitted for changes in cost accounting practices in accordance with subparagraph (a)(3) and subdivision (a)(4)(A) of Section I of this Provision, shall identify the applicable standard or cost principle and all contracts and subcontracts containing Section I of this Provision which have an award date before the effective date of that standard or cost principle.
  - (2) Cost impact proposals submitted for any change in cost accounting practices proposed in accordance with subdivisions (a)(4)(B) or (C) of Section I of this Provision shall identify all contracts and subcontracts containing this Provision or FAR 52.230-2 or FAR 52.230-3.
  - (3) Cost impact proposals submitted for failure to comply with an applicable CAS or to follow a disclosed practice as contemplated by subparagraph (a)(5) of Section I of this Provision shall identify the cost impact on each separate CAS covered contract from the date of failure to comply until the noncompliance is corrected.
- (c) If the submissions required by paragraphs (a) and (b) of this Section are not submitted within the specified time, or any extension granted by the Government contract administration office, an amount not to exceed 10% of each subsequent amount determined payable related to the Contractor's CAS-covered prime contracts, up to the estimated general dollar magnitude of the cost impact, may be withheld until such time as the required submission has been provided in the form and manner specified by the Government contract administration office.
- (d) Agree with the Institute to appropriate amendments to contracts and subcontracts to reflect adjustments established in accordance with subparagraphs (a)(4) and (a)(5) of Section I of this Provision.
- (e) For all subcontracts subject to this Provision:
- (1) So state in the body of the subcontract, in the letter of award, or in both (self-deleting clauses shall not be used); and
  - (2) Include the substance of this Provision in all negotiated subcontracts. In addition, within 30 days after award of the subcontract, submit the following information to the Contractor's cognizant contract administration office for transmittal to the contract administrative office cognizant of the subcontractor's facility:
    - (A) Subcontractor's name and subcontract number.
    - (B) Dollar amount and date of award.
    - (C) Name of Contractor making the award.
    - (D) Any changes the subcontractor has made or proposes to make to cost accounting practices that affect prime contracts or subcontracts containing this Provision, unless these changes have already been reported. If award of the subcontract results in making one or more CAS effective for the first time, this fact shall also be reported.
- (f) In the event an adjustment is required to be made to any subcontract hereunder, notify the JPL negotiator and the subcontractor's Government contract administration office in writing of any adjustments required to subcontracts under this Contract and agree to an adjustment, based on them, to this Contract's price or estimated cost and fee. This notice is due within 30 days after proposed subcontract adjustments are received and shall include a proposal for adjusting the higher tier subcontract or the prime contract appropriately.
- (g) For subcontracts containing this Provision, require the subcontractor to comply with all Standards in effect on the date of award or of final agreement on price, as shown on the subcontractor's signed Certificate of Current Cost or Pricing Data, whichever is earlier.