



NASA/JPL 8<sup>th</sup> Annual  
**Science Forum**

**for Small Business**

**Tuesday August 24, 2004**

**At JPL Pasadena, CA**

The Jet Propulsion Laboratory/California Institute of Technology (JPL/Caltech), operating under a prime contract with the National Aeronautics and Space Administration (NASA), will host the 5th Annual Science Forum for Small Business on August 24, 2004 from 8:30 a.m. to 12:30 at JPL vonKarman Auditorium. JPL's Business Opportunities Office and NASA's Space Science Enterprise and NASA Headquarters' Office of Small & Disadvantaged Business are sponsoring the Science Forum.

The Forum allows high-tech small businesses the opportunity to present their "showcase capabilities" to key JPL, NASA and prime contractor personnel (i.e., Engineers, Scientists, Management, Procurement/Acquisition and other small businesses). The audience is to consist of key technical, management and procurement personnel described as "hard to get to" and offers the presenting SDB the opportunity to seek new mentor and subcontract relationships. Over one-third of all presenters receive a contract or subcontract as a result of their efforts at the Science Forum.

**TARGETED HIGH-TECH CAPABILITIES** include the following:

1. Earth and Space Science Research and Applications
2. Sensor Instrument Technology
3. Commercial Remote Sensing
4. Spacecraft Hardware
5. Space and Ground Communications
6. Electrical, Mechanical and Systems Engineering
7. Lasers and LIDAR Systems
8. Satellite Data and Information Technology and
9. Telecommunications
10. Biotechnology
11. Mobility Systems and Robotics
12. Astrobiology and Life Detection

**HOW TO APPLY:**

All firms' interested in participating as a Presenter at the Forum should submit a CORPORATE CAPABILITIES STATEMENT not to exceed six (6) pages. The statement can be in any 8 ½ x 11 - inch format and should include information on each firms':

- a. Technical Areas of Expertise and Capability
- b. Track Record of Successful Performance (for the Technical Areas listed)
- c. Research and Development, Design, Manufacturing and/or Services Capabilities
- d. Management and Quality Systems Capability



**ATTACHMENT 3**

- e. Applicable Safety Standards, Policies, Processes and Procedures
- f. Any Other Factors that you consider are relevant to your High-Tech capabilities.

Also submit a COVER PAGE (not to exceed two pages) which details the following information about your company:

- Contact Name
- Mailing Address
- Phone Number
- FAX Number
- E-mail Address
- A Brief History of your company and
- A Brief Biography for key officials of the company.

**SELECTION:**

The Laboratory and NASA will select approximately six (6) firms who will serve as Small Business Presenters at the Science Forum. Firms selected to present must cover all travel at their own expense. **SUBMISSION DEADLINE:** The deadline for submission of corporate capabilities and your cover page is August 10, 2004.

**REGISTRATION & SUBMITTAL REQUIREMENTS:**

There will be no registration fee and participation is voluntary. In order to participate in the Science Forum, you must submit your intention to attend the Forum on this web site. In addition, you must **SUBMIT YOUR COMPANY'S COVER PAGE and CORPORATE CAPABILITY STATEMENT** to Art Duran. A reference only to your company's home page does not count as a Corporate Capability Statement and will not be considered by NASA/JPL.

If you are not selected to participate as a presenter you may still attend. The Science Forum is open to the general public. At past Science Forums, non-presenters have actually received subcontracts through networking with representatives in attendance.

Source: Art Duran JPL 4800 Oak Grove Drive M/S 190-205 Pasadena, CA 91109-8099 (818) 354-7531.

Other related links on JPL Business Opportunities Office Website: Office of Small and Disadvantaged Business Utilization (NASA), the NASA Enterprises activities Office of Space Science, Goddard Space Flight Center GSFC, and the JPL Office of Earth Science.

You may submit your response form to Art Duran via any of the following methods:

The JPL website at <http://acquisition.jpl.nasa.gov/boo/sciforum.htm>

FAX a copy of this form to 818-393-1746

Send it via "snail mail" to JPL, 4800 Oak Grove Drive, MS 190/205, Pasadena CA 91109

E-Mail a copy in Word 9.0 to [arthur.a.duran@jpl.nasa.gov](mailto:arthur.a.duran@jpl.nasa.gov)