

## **PAST PERFORMANCE**

### 1. INTRODUCTION

This Attachment sets forth the requirements to be followed in preparing information on your Past Performance. The information provided will be used to help determine responsibility and must be provided in a timely manner whether your proposal is submitted in writing, or as an oral presentation.

- a. Please provide the Past Performance Volume of your proposal in the same number of copies as your Cost Proposal, unless otherwise indicated by JPL in the RFP Cover Letter.
- b. If the Technical/Management part of your proposal is to be presented via an Oral Presentation, then the Past Performance Volume of your proposal is due by the date indicated on the RFP Title Sheet.

### 2. REQUIREMENT

- a. Provide a synopsis of the five most recent contracts performed by your organization which are similar to the effort described in this RFP.
- b. If this RFP contains an evaluation criterion or factor entitled "related experience," please include a synopsis of ALL the efforts you listed in response to that criterion or factor. These synopses must include the following information:
  - (1) Contract number;
  - (2) Description of effort performed under the contract;
  - (3) Customer name and current address;
  - (4) Current cognizant contract negotiator and technical person;
  - (5) Current telephone numbers;
  - (6) Period of performance;
  - (7) Contract type;
  - (8) Average number of personnel on the contract; and
  - (9) The initial and final/current cost or price, as well as any overrun and explanation of such overrun that may have been incurred.